

From parent support groups that reduce social isolation to programs that teach fathers about child development, the **Council for Children & Families** focuses on initiatives that strengthen families and encourage safe, nurturing home environments.



SUBMISSION DEADLINE
NOVEMBER 14, 2008

The Letter of Intent is due at the Council for Children & Families office by 4:00 pm, November 14, 2008.

Late applications will not be considered.

Submit six copies by mail to:

Nancy Gagliano, LICSW, Programs & Evaluation Director
Council for Children & Families
605 1st Avenue, Suite 412
Seattle, WA 98104

Selection Process and Timeline:

December 30, 2008: Finalists selected to complete full application

March 20, 2009: Final proposals due from finalists

May 29, 2009: Grant awards announced

Visit our website at www.ccf.wa.gov for additional information regarding our grant process, including frequently asked questions (FAQ).

Our mission is to promote the optimal development of children and families by leading Washington State in its efforts to prevent child abuse and neglect.

In addition to funding, the Council for Children & Families provides a knowledge base of technical assistance to work in partnership with programs to help them achieve improvements on specific indicators linked to child safety and well being. We believe this level of investment is the best means to assure that community-based prevention programs remain sustainable once our funding cycle has ended.

CCF is funded in part through a federal Community-Based Child Abuse Prevention Grant (CBCAP).

CCF and our partners agree that no person shall be subjected to discrimination in this agency or its contractors because of race, color, national origin, gender, sexual orientation, age, religion, creed, marital status, disabled veteran status, Vietnam-era veteran status or disability. This applies to every aspect of our programs, practices and activities, as well as to our vendors, grantees, sub-grantees, licensees, contractors and subcontractors. CCF takes pride in our smoke and drug-free environment and one free of discrimination.



DSHS 22-556 (7/08)



605 1st Avenue, Suite 412
Seattle, WA 98104

www.ccf.wa.gov

State Mail Stop N17-7



Capacity-Building
Grant Guidelines
2009



THE COUNCIL FOR CHILDREN & FAMILIES is pleased to announce that funding will be available beginning July 1, 2009 for community-based family support and child abuse prevention programs throughout Washington.

FUNDING FOCUS

The Council for Children & Families (CCF) seeks to develop or expand innovative, research-based program models through funding program services and engaging agencies in capacity-building opportunities. We support four approaches to family support which have proven to be highly effective in reducing child abuse and neglect:

- Home Visiting Services
- Parent Support & Mentoring Programs
- Parent Training & Education Programs
- Crisis Nursery / Respite Services

We strongly encourage applications from programs serving families of children aged birth to three. Applications from programs serving communities of color, fathers, and families of children with special needs are also encouraged. Funding is specific to prevention programs.

No more than 20% of program participants may be involved with Child Protective Service (CPS).



PROTECTIVE FACTOR / FAMILY SUPPORT GOALS



CCF supports organizations that share our commitment to using outcome based evaluation to improve prevention services and are interested in expanding their abilities to demonstrate program outcomes. Program services must support parents and caregivers in developing at least one of the following protective factors:

- Positive nurturing and attachment behaviors
- Knowledge of child development
- Non-punitive discipline and guidance skills
- Responsive social support network
- Stress management
- Effective problem solving skills
- Effective communication skills
- Family life management / self-sufficiency skills

WHO SHOULD APPLY

CCF provides funding for community-based programs serving Washington State. Funding is available to any private, non-profit agency, government entity or faith-based organization.

FUNDS AVAILABLE

We intend to fund no less than five new programs in 2009. The funding cycle is limited to three years. Programs are evaluated each year to determine continued support. Funding requests must not exceed the following:

First Year:	\$50,000
Second Year:	\$35,000
Third Year:	\$20,000

Programs considered for funding must have matching funds from other sources. This may include other government and foundation grants, private contributions and in-kind donations of space, materials and service. Matching requirements relate to the total program budget (not the CCF request) and are as follows:

First Year:	25%*
Second Year:	35%
Third Year:	50%

** Example: If you are requesting the maximum of \$50,000 for your first year, the minimum match requirement is \$16,667.*

CAPACITY-BUILDING FOCUS

CCF strives to increase the effectiveness and accessibility of prevention services across Washington. To help programs achieve success and sustainability, CCF provides the following to all funded programs:

- Technical Assistance for Program Development
- Outcome & Evaluation Coaching
- Training Opportunities
- Resource & Research Information
- Marketing & Public Relations Assistance
- Peer-to-Peer Networking Opportunities



HOW TO APPLY

The Letter of Intent (LOI) template will be available on the Council for Children & Families web site, www.ccf.wa.gov on September 15, 2008.

The form is limited to one cover page, two narrative pages, and one budget summary page. Use no less than 11-point font when filling in the form.

Program Intent and Structure

The following sections must be included in your narrative:

- Project description – include methodology and population to be served.
- Relationship of project to child abuse and neglect prevention. Indicate theory or research that supports program design.
- Identify the primary protective factor goal.
- Indicate projected first-year outputs. Include number of parents and children to be served.
- Description of your organization. Include agency's experience in providing prevention services and work with target population. Note any history of previous CCF (formerly WCPCAN) funding.
- Amount of CCF funding requested. Note the anticipated amount of matching funds in your budget.